



**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
Entity Name

Supplier : <b>PHILCOPY CORPORATION</b>	P.O. No. : <b>PO-22-12-351</b>
Address : 793 JP Rizal Ave. Poblacion, Makati City	Date : 06-December-2022
Tel No. : 88998625 / 02-8899-8625	Mode of Procurement: <b>SHOPPING</b>
TIN : 000-169-318-000	Reference P.R. No. : <b>PR-22-08-778</b>
	AB No. : <b>AB-22-10-251</b>

Attention : **SANDY MAY G. TENDING**  
Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term : 30 to 60 working days upon receipt of PO
Date of Delivery :	Payment Term : <u>Government Terms</u>
	Warranty : 2 years service, parts and drum or 200,000 whichever comes first

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	<b>PRINTER, LASER, COLORED NETWORK, Heavy Duty</b>  <i>Specifications per PR:</i> At least 27ppm print speed color At least 50,000 pages monthly duty cycle At least 300 sheets input tray At least 150 sheets output tray At least 600dpi print resolution At least 1.2 GHz processor At least 512MB memory Automatic duplex printing Support A4, Letter, and Legal printing LCD control panel display USB port Gigabit ethernet network port One (1) year warranty  Offer: Kyocera ECOSYS P6230cdn ----- Nothing Follows -----  200-2022-12-9978 ₱ 32,888.00 12/12/22	1	32,888.00	32,888.00

**RECEIVED**  
 PROPERTY AND PROCUREMENT SERVICE  
 DEC 13 2022  
 BY: [Signature] TIME: 1:58

SENATE OF THE PHILIPPINES  
**RECEIVED**  
 DEC 13 2022  
 BY: [Signature] TIME: [Signature]  
 OFFICE OF THE DEPUTY SECRETARY  
 ADMINISTRATIVE AND FINANCIAL SERVICES

**RECEIVED**  
 DEC 13 2022  
 By: [Signature] Time: 1:56  
 Administrative Management Bureau  
  
 LEGISLATIVE ACCOUNTING SERVICE  
 DEC 12 2022  
 TIME 2:30PM

Page 1 of 1 **Grand Total: P32,888.00**

(Total amount in words) **Thirty-Two Thousand Eight Hundred Eighty-Eight Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: **ATTY. ARNEL JOSE S. BAÑAS**  
 DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES  
 Date: \_\_\_\_\_ December 2022

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
**JUDITH C. JEBULAN** 12/13/2022  
 Director III, Legislative Accounting Service  
 Signature over Printed Name of Chief Accountant

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-22-10-251) OPENED ON 10/18/2022 AND PER BAC ADVISORY RE AWARD DTD 11/29/2022

errazon  
 12/6/2022 / 3:51:41PM  
 24d-5